



Lewis County Clerk

Superior Court Case Management Portal Registration Information

All Lewis County public cases are available to view on Odyssey Portal at no charge. To obtain access to documents within the cases, judicial partners may complete this registration process. **These documents may not be resold to others.** Confidential case types will be available to the attorney of record. There is a \$100 annual fee for this access.

- Each user completes the Conditions of Access agreement.
- The firm/agency administrator completes the Portal Registration and Change Form.
- Once the Portal Registration and Change Form, Conditions of Access agreement, and the \$100 annual fee are submitted to Kathy Brack, Lewis County Clerk, your registration information will be entered in the request queue on the Administrative Office of the Courts website.
- You will receive an email once your registration has been approved.

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